

**VINCENNES UNIVERSITY BOARD OF TRUSTEES  
MINUTES OF REGULAR SESSION**

**Tuesday, February 18, 2014  
2:45 p.m. (EST) – Gates Room  
Omni Severin Hotel  
40 West Jackson Place  
Indianapolis, Indiana 46204**

**Members Present:**

J.R. Gaylor, Chair  
Darrel Bobe  
Cassie Conley  
Tim Grove  
Dick Helton, President  
Susan Olesik  
George Ridgway (by audio)  
Rick Schach  
Mike Sievers  
John Stachura  
Anne Emison Wishard

**Others Present:**

Brent Stuckey, Attorney for the Board  
Pat Konkle, Record Clerk for the Board  
Chuck Johnson, Provost  
Phil Rath, Vice President for Financial Services/  
Government Relations  
Dave Tucker, Vice President for Workforce Development/  
Community Services

**Members Absent:**

Reggie Henderson  
Jim McCormick  
Greg Parsley

**CALL TO ORDER**

Chair J.R. Gaylor called the meeting to order at 2:45 p.m. (EST) in the Gates Room of the Omni Severin Hotel, 40 West Jackson Place, Indianapolis, Indiana.

**ROLL CALL/ACCEPTANCE OF AGENDA**

Pat Konkle called the roll. A quorum was declared with 11 Trustees present. The agenda was approved by consensus of the Board.

**APPROVAL OF MINUTES**

Minutes of the December 4, 2013 and December 19, 2013, meetings had been distributed. Trustee John Stachura made a motion to accept the minutes as distributed. Trustee Anne Emison Wishard seconded the motion, and the motion carried unanimously.

**CHAIRMAN'S REMARKS**

Board Chair J.R. Gaylor thanked all of the Trustees for their attendance and engagement at today's Board Retreat. He also stated that he is a member of the Indiana Career Council, and the president is a member of the Community Colleges Best Practices Taskforce, which means that VU is well positioned in the state. President Helton stated that the Taskforce meets about every two weeks, and VU will give a presentation to the Indiana Career Council on March 24.

**REPORTS FROM TRUSTEE SUBCOMMITTEES**

**University Affairs Committee**

**Curriculum Items**

Acting Committee Chair Anne Emison Wishard asked Provost Chuck Johnson to report on the curriculum items. He reported that in order for Vincennes University to meet all of the state's outcomes, guidelines are being proposed for the addition of 2 and 3 credit hour courses to the University's Core Curriculum Items. In addition, two courses, MUSI 219 Introduction to World Music and SOCL 141 Foundations of Social Life, have been added to the

University Core Curriculum. All of these have been approved by the Curriculum and Academic Affairs Committee, the Faculty Senate, Provost Johnson, President Helton, and the Trustees' University Affairs Committee.

**MOTION #14-03**

Trustee Anne Emison Wishard made a motion to approve the attached curriculum items. Trustee George Ridgway seconded the motion, and the motion carried unanimously.

**Retention Update**

Acting Chair Wishard asked Provost Johnson to give a report on student retention. He reported that the focus is on four main areas – curriculum; policies and structures; faculty and staff, and students. Various efforts are being incorporated to improve student retention, and those activities were discussed.

**Tobacco Policy Update**

Acting Chair Wishard asked Provost Johnson to give a report on the Tobacco Policy. He stated that potential modifications to VU's Tobacco Policy and a communications plan are being reviewed. The smart phone app regarding the designated smoking zones is being refined and should be available for use in the Spring 2014 Start VU program. In addition, students will be asked to respond to a survey regarding tobacco use on VU's campuses.

**Alcohol Requests**

Acting Chair Emison asked President Helton to give a report on the alcohol requests received in his office. President Helton stated that five alcohol requests have been received, as listed below:

1. Red Skelton Museum & Association for Applied & Therapeutic Humor (AATH) Conference Banquet on Friday, April 4, 2014, in the Green Activities Center from 6:30-10 p.m.
2. Red Skelton Museum & AATH Conference Concert on Saturday, April 5, 2014, in the Lobby of the Red Skelton Performing Arts from 7-8 p.m.
3. American Red Cross Old Northwest Territory Mystery Dinner Theatre Benefit on Friday, May 2, 2014, in the Green Activities Center from 5:30-9:30 p.m.
4. Red Skelton Museum's "Red's Run for the Roses" event on Friday, May 9, 2014, in the Green Activities Center from 6:30-10 p.m.
5. Old National Bank's 100 Men Who Cook fundraiser on Saturday, August 2, 2014, in the Green Activities Center from 6-9:15 p.m.

**MOTION #14-04**

Trustee Anne Emison Wishard made a motion to approve the alcohol requests listed above. Trustee John Stachura seconded the motion, and the motion carried with nine yeas and two nays from Trustees Darrel Bobe and Tim Grove.

**REPORTS FROM THE ADMINISTRATIVE LEADERSHIP**

**Marketing/Enrollment Report**

Kristi Deetz, Senior Director of External Relations, reviewed first day enrollment figures for the Spring 2014 term and provided snapshot comparisons to demonstrate enrollment changes as the semester progresses. She also explained that March 1 is the spring census date which will present a better comparison to previous enrollments. In Spring 2013, the system-wide headcount was 13,329. Deetz then segued to recruitment for future terms by providing an update on the new partnerships with Jobs for America's Graduates (JAG) and 21st Century Scholars. Over 800 student reservations were received for the JAG visitation day. The success of the group visitation program is a strong factor in the increase of applications received for Fall 2014. At the time of the board meeting, application intake for the Vincennes Campus had increased by 7.6 percent when compared to the same date for Fall 2013, and 80.5 percent of the applicants had been accepted. The fall application total for the Aviation Technology Center was up by 11 while the Jasper Campus applications were down by 11.

**PRESIDENT'S COMMENTS**

President Helton thanked the Trustees for taking their time to attend the Board Retreat. In addition, he noted his appreciation for Kristi Deetz's efforts in bringing the large JAG student group to campus. He also expressed that he hoped Vice President Phil Rath's meeting with coal mining officials and legislators would be a success.

Board Chair Gaylor stated that he would like to be kept informed regarding the health care cost containment issue, and President Helton responded that he will keep the Trustees informed. In addition, Trustee John Stachura asked about the Funeral Service Education Program's results. Provost Johnson reported that the Funeral Service Education accreditation team was on campus a few weeks ago, and he will keep the Trustees informed about the team's report.

**Adjournment**

There being no further business to come before the Trustees, the Regular Session adjourned at 3:40 p.m. (EST).

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Darrel Bobe, Secretary

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J.R. Gaylor, Chair



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[www.vinu.edu](http://www.vinu.edu)

February 12, 2014

Board of Trustees  
Vincennes University

The following items have been approved by the Vincennes University Curriculum and Academic Affairs Committee and Faculty Senate. These items are submitted for consideration by the Board of Trustees as approved by Provost Charles R. Johnson, Jr. and President Richard E. Helton.

**Academic Guidelines and University Core Curriculum Items**

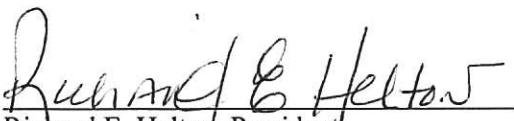
• ***UCC Committee Proposal UCC-5, 2014-15***


The Curriculum and Academic Affairs Committee and Faculty Senate support the addition of "MUSI 219 Introduction to World Music" to the UCC course list to satisfy the Humanities requirement.

• ***UCC Committee Proposal UCC-6, 2014-15***

The Curriculum and Academic Affairs Committee and Faculty Senate support the addition of "SOCL 141 Foundations of Social Life" to the UCC course list to satisfy the Social Science requirement.

Approved:

  
Richard E. Helton, President

  
Charles R. Johnson, Jr., Provost



**PROPOSED CURRICULAR CHANGES  
AS RECOMMENDED BY  
CURRICULUM AND ACADEMIC AFFAIRS COMMITTEE  
AND  
FACULTY SENATE**

*Prepared for the Board of Trustees, 2-12-14  
Meeting 2/18/2014*

<b>Vision</b>	Vincennes University is a premier learning institution, widely recognized for leadership in innovation and delivery of successful educational experiences. A breadth of program offerings and a commitment to quality service ensure the University's role as an important link in Indiana's economic and cultural vitality. VU is a diverse community whose members all share responsibility for supporting the University mission and are respected for their contributions.	<b>Mission</b>	Vincennes University, Indiana's first college, is the State's premier transfer institution and leader in innovative career programming. The VU community ensures educational access, delivers proven associate and baccalaureate programs, and offers cultural opportunities and community services in a diverse, student-centered, collegiate environment.
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*The following program additions, revisions and deletions have been recommended by the Curriculum and Academic Affairs Committee and Faculty Senate for approval by the Vincennes University Board of Trustees:*

**Academic Guidelines and University Core Curriculum Items**

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January 21, 2014

Board of Trustees  
Vincennes University

The following items have been approved by the Vincennes University Curriculum and Academic Affairs Committee and Faculty Senate. These items are submitted for consideration by the Board of Trustees as approved by Provost Charles R. Johnson, Jr. and President Richard E. Helton.

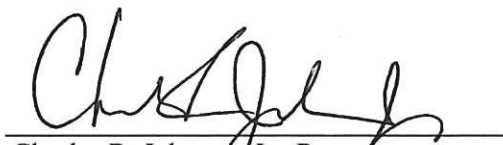
**Academic Guidelines and University Core Curriculum Items**

- ***UCC Committee Proposal UCC-4, 2014-15***

The Curriculum and Academic Affairs Committee supports the proposed Guidelines for Adding 2 and 3 Credit Hour Courses to the UCC.

Approved:

  
Richard E. Helton, President

  
Charles R. Johnson, Jr., Provost

**PROPOSED CURRICULAR CHANGES  
AS RECOMMENDED BY  
CURRICULUM AND ACADEMIC AFFAIRS COMMITTEE  
AND  
FACULTY SENATE**

*Prepared for the Board of Trustees, 1-21-14  
Meeting 2/18/2014*

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