

**VINCENNES UNIVERSITY BOARD OF TRUSTEES  
MINUTES OF REGULAR SESSION  
Wednesday, May 27, 2015  
11 a.m. (EDT) – Fort Sackville Rooms  
Vincennes University Beckes Student Union  
1101 N. Second Street  
Vincennes, Indiana 47591**

**Trustees Present:**

J.R. Gaylor, Board Chair  
Darrel Bobe  
Dick Helton, President  
Reggie Henderson (by audio)  
Jim McCormick (by audio)  
MJ Michael, Student Trustee  
Susan Olesik (by audio)  
Greg Parsley  
George Ridgway  
Rick Schach  
Mike Sievers  
John Stachura

**Others Present:**

Brent Stuckey, Attorney for the Board  
Chuck Johnson, Provost  
Phil Rath, Vice President for Financial Services/Government  
Relations  
Dave Tucker, Vice President for Workforce Development/  
Community Services  
Pat Konkle, Record Clerk for the Board

**Trustees Absent:**

Tim Grove  
Anne Emison Wishard

**CALL TO ORDER**

Chair J.R. Gaylor called the meeting to order at 11 a.m. (EDT) in the Fort Sackville Rooms of the Beckes Student Union on the Vincennes Campus

**ROLL CALL/ACCEPTANCE OF AGENDA**

Pat Konkle called the roll. A quorum was declared with 12 Trustees present. The agenda was approved by consensus of the Board.

**APPROVAL OF MINUTES**

Minutes of the February 27, 2015, and March 23, 2015 meetings had been distributed. Trustee John Stachura made a motion to accept the minutes as distributed. Trustee Darrel Bobe seconded the motion, and the motion carried unanimously.

**CHAIRMAN'S REMARKS**

Board Chair J.R. Gaylor announced that he had received a letter from President Dick Helton, announcing that the president is retiring effective July 31, 2015. Chair Gaylor read the letter as follows:

May 21, 2015

Dear Chair Gaylor,

It is with mixed emotions that I submit to you my letter of retirement from Vincennes University as president effective July 31, 2015. Though I continue to enjoy my role as president of Indiana's First College, it has become necessary for me to step aside for family reasons. As you are aware, extraordinary medical issues occurred last summer involving my daughter and granddaughter, and it is necessary that I be available to assist where needed for the long term. I do not know what the future holds for me in terms of working arrangements, but I must be prepared for the time being to be of assistance to my family.

It has been my pleasure to serve as the president of Vincennes University for the past 11 years, and I have thoroughly enjoyed my association with our administration, faculty and staff. I particularly have appreciated my relationship with the Board of Trustees, and I felt truly blessed to have had the opportunity to work closely with you as the Chair of the Board. Both you and the Board of Trustees afforded me many opportunities to “reach, stretch and grow,” and I will always be grateful to all of you for your patience, teaching and learning.

As I leave VU in July, I have all positive thoughts about the institution, and I wish for many future successes for the University. I think VU will be a wonderful opportunity for the next president, and I extend to him or her my personal best wishes. Thank you again for providing me the chance to serve this wonderful institution.

Respectfully,

Richard E. Helton

Chair Gaylor asked President Helton if he had any remarks, and the president stated that he very much appreciates the opportunity he has been given to work at Vincennes University and is leaving with mixed emotions.

Chair Gaylor reported that an administrative succession committee was formed about two or three years ago. The committee will meet and bring forth recommendations for at least the short term to the next Board meeting. The date of the next Board meeting will be Friday, June 19, on the Vincennes Campus.

Chair Gaylor also reported that a new VU Strategic Plan will be planned for discussion at next year’s Board Retreat and would like to examine various strategic issues at each Board meeting. He would like to provide VU’s stakeholders with opportunities for input.

## **REPORTS FROM TRUSTEE SUBCOMMITTEES**

### **University Affairs Committee**

Curriculum Items – Committee Chair Reggie Henderson reported that Provost Johnson stated that the curriculum items, as attached to these minutes, have been approved by the Curriculum and Academic Affairs Committee, the Faculty Senate, the Provost, and the President. The University Affairs Committee also approved the curriculum items and is recommending approval by the Board of Trustees.

### **MOTION #15-9**

Trustee Reggie Henderson made a motion to approve the attached curriculum items. Trustee John Stachura seconded the motion, and the motion carried unanimously.

### **Personnel and Nominating Committee**

2015-16 Promotions – Committee Chair Rick Schach reported that the Personnel and Nominating Committee approved the 2015-16 Promotions and is recommending that the Board of Trustees approve the list, as indicated below:

#### **2015-16 PROMOTION LIST**

##### **FINANCIAL SERVICES:**

Stephanie Stemle, Grant Specialist

##### **NEW TITLE**

Professional Staff Level II

##### **INSTRUCTIONAL SERVICES:**

###### **Extended Studies**

Shanni Simmons, Distance Education Program

Professional Staff Level III

###### **Humanities**

Chad Bebee, English Department

Matthew Groneman, English Department

Matthew Lefler, English Department

Associate Professor

Associate Professor

Associate Professor



Matthew Norman, English Department	Associate Professor
<u>Learning Resources Center</u> Deborah Stanczak, Center for Teaching & Learning	Professional Staff Level III
<u>Science, Engineering and Mathematics</u> Richard Kribs, Mathematics Department	Associate Professor
<u>Social Science and Performing Arts</u> Robert Evans, Sociology/Social Work Department	Professor
Jennifer Hensley, Sociology/Social Work Department	Associate Professor
Mary Ann Seward, Communications Department	Associate Professor
Kristal Shick, History Department	Professor
<u>Student Affairs</u> Jennifer Andrews, Substance Abuse Counselor	Professional Staff Level III
<u>Technology</u> Dean Hall, Electronics Technology	Associate Professor
<u>WORKFORCE DEVELOPMENT/COMMUNITY SERV:</u> Sandra K. Friedman, WorkOne, Indiana Region 8	Professional Staff Level II

**MOTION #15-10**

Trustee John Stachura made a motion to approve the 2015-16 Promotion List, as indicated above. Trustee Darrel Bobe seconded the motion, and the motion carried unanimously.

**REPORTS FROM THE ADMINISTRATIVE LEADERSHIP**

**Conflict of Interest Statements**

President Helton reported that Conflict of Interest Statements have been received from six VU employees, and the President is asking that the Board of Trustees approve these statements, which are attached to these minutes.

Chair Gaylor deferred to First Vice President John Stachura.

First Vice Chair Stachura asked for a motion.

**MOTION #15-11**

Trustee Mike Sievers made a motion to approve the six Conflict of Interest Statements that are attached to these minutes. Trustee Rick Schach seconded the motion, and the motion carried with Chair J.R. Gaylor abstaining.

First Vice Chair Stachura deferred to Board Chair Gaylor to chair the remainder of the meeting.

**Marketing/Enrollment Report**

Kristi Deetz, Senior Director of External Relations, distributed the University Recruitment and Enrollment Report. The report began with an update on the status of applications at the Vincennes and Jasper campuses and the Aviation Technology Center. Accepted applications had increased 3 percent with 5,133 students being accepted for Fall 2015. The Jasper Campus had 370 applications, 70 less than in 2014, while the Aviation Technology Center had 162 applications, an increase of 37 over last year. Ms. Deetz continued with a breakout of applications from students with Illinois residency in regard to the new Illinois Scholarship Program. Illinois applications increased by 89 percent (+205) while accepted applications had increased 93 percent (+172) over 2014 application counts.

Registration for the fall term was the next topic of discussion. Two early START VU programs limited to select local counties, scholarship recipients, and students accepted into a selective program such as healthcare majors has already occurred. As of May 22, 2015, registered students totaled 2,646 at the Vincennes Campus. Incoming student count reached 478, an increase of 6. The benefits of a new reservation program were evident as Admissions had already booked 67.3 percent of the June 2014 START VU reservations.

Ms. Deetz concluded with a look at the system-wide enrollment. System-wide headcount totaled 3,318 (-67). Jasper reported 15 fewer students with 385; the Aviation Technology Center had 131 (+31); American Sign Language had 46 students (-2), and Distance Education had 93 students (+14).

**PRESIDENT'S COMMENTS**

President Helton thanked the Trustees, University Attorney, faculty, and staff for their assistance over the past 11 years and stated that he will miss all of you.

**Adjournment**

There being no further business to come before the Trustees, the Regular Session adjourned at 11:40 a.m. (EDT).

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Darrel Bobe, Secretary

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J.R. Gaylor, Chair



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March 18, 2015

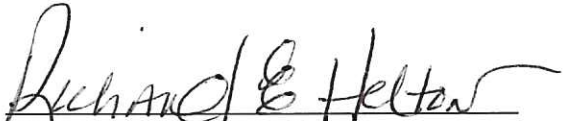
Board of Trustees  
Vincennes University


The following items have been approved by the Vincennes University Curriculum and Academic Affairs Committee and Faculty Senate. These items are submitted for consideration by the Board of Trustees as approved by Provost Charles R. Johnson, Jr. and President Richard E. Helton.

**Certificate Additions**

- Aviation Maintenance Technology, Airframe Certificate 8129 (CG)
- Aviation Maintenance Technology, Powerplant Add-on Certificate 8130 (CG)

Approved:

  
Richard E. Helton, President

  
Charles R. Johnson, Jr., Provost

**PROPOSED CURRICULAR CHANGES  
AS RECOMMENDED BY  
CURRICULUM AND ACADEMIC AFFAIRS COMMITTEE**

*Prepared for the Board of Trustees, 3/18/2015  
Meeting 4/22/15*

<b>Vision</b>	Vincennes University is a premier learning institution, widely recognized for leadership in innovation and delivery of successful educational experiences. A breadth of program offerings and a commitment to quality service ensure the University's role as an important link in Indiana's economic and cultural vitality. VU is a diverse community whose members all share responsibility for supporting the University mission and are respected for their contributions.	<b>Mission</b>	Vincennes University, Indiana's first college, is the State's premier transfer institution and leader in innovative career programming. The VU community ensures educational access, delivers proven associate and baccalaureate programs, and offers cultural opportunities and community services in a diverse, student-centered, collegiate environment.
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*The following program additions, revisions and deletions have been recommended by the Curriculum and Academic Affairs Committee and Faculty Senate for approval by the Vincennes University Board of Trustees:*

**Certificate Additions**

- Aviation Maintenance Technology, Airframe Certificate 8129 (CG)
- Aviation Maintenance Technology, Powerplant Add-on Certificate 8130 (CG)

**Rationale:** The new certificates under Aviation Maintenance Technology will provide students the opportunity to receive an Airframe rating and add-on a Powerplant rating.