

**VINCENNES UNIVERSITY BOARD OF TRUSTEES
MINUTES OF REGULAR SESSION
Monday, October 7, 2019 – 10:30 a.m. (EDT)
Vincennes University Green Activities Center
120 West Harrison Street
Vincennes, Indiana 47591**

John Stachura, Chair
Dartanyan Abney, Student Trustee
Darrel Bobe
Scott Brand (by audio)
Kelly Clauss
J.R. Gaylor (by audio)
Tim Grove
Reggie Henderson (by audio)
Chuck Johnson, President
Millie Marshall (by audio)
George Ridgway
Rick Schach
Mike Sievers

Brent Stuckey, Attorney for the Board
Nancy Irwin, Record Clerk for the Board
Laura Treanor, Provost
David Tucker, Vice President of Workforce Development & Community Services
Linda Waldrup, Vice President for Financial Services

Chair John Stachura called the meeting to order at 10:30 a.m. (EDT) in the Green Activities Center, 120 West Harrison Street, Vincennes, Indiana.

University Attorney, Brent Stuckey, administered the following Oath to Serve as Trustee to new Trustee Kelly Clauss and Student Trustee, Dartanyan Abney.

**OATH TO SERVE AS TRUSTEE
OF THE BOARD OF TRUSTEES
FOR THE VINCENNES UNIVERSITY**

STATE OF INDIANA)
COUNTY OF KNOX)

I, Kelly Clauss, being duly sworn upon my oath say that I will support the Constitution of the United States and the Constitution of the State of Indiana, and that I will honestly and faithfully discharge my duties as a member of the Board of Trustees for The Vincennes University to the best of my skill and ability. So help me God.

Kelly Clauss

Subscribed and sworn before me, a Notary Public for Knox County, Indiana, this 7th day of October, 2019.

My Commission expires:
5/27/2023

Brent Stuckey, Notary Public
residing in Knox County, Indiana

STATE OF INDIANA)

COUNTY OF KNOX)

) SS:

Dartanyan Abney

Brent Stuckey, Notary Public
residing in Knox County, Indiana

REPORT FROM TRUSTEE COMMITTEES

University Affairs Committee:

Curriculum Items

Program Additions, Program Suspensions & Academic Guidelines and University Core Curriculum Items -

Committee Chair Henderson asked Provost Laura Treanor to report on the Program Additions, Suspensions & Academic Guidelines & Core Curriculum items, which are listed below. Provost Treanor reported on each of these items and indicated all have been approved by the Curriculum and Academic Affairs Committee, the Faculty Senate, the Provost, and the President, and is asking that the full Board approve these items.

The following items have been approved by the Vincennes University Curriculum and Academic Affairs Committee and Faculty Senate. These items are submitted for consideration by the Board of Trustees as approved by Provost Laura Treanor and President Charles R. Johnson, Jr.

Program Addition

- Behavioral Sciences – Human Services Certificate 1060 (CPC)
- Biological, Biomedical Sciences – Exercise Science Concentration 4021 (AS)
- Cyber Security and Networking Certificate 5458 (CPC)

Program Elimination

- Behavioral Sciences –Community Rehabilitation Certificate 1056 (CPC)

Program Suspensions

- Engineering Science – Computer Science Concentration 4555 (AS)
- Apprenticeship Technology Associated Builders and Contractors Association 9110 (ASCT)
- Apprenticeship Technology, ABC – Carpentry Concentration 9111 (ASCT)
- Apprenticeship Technology, ABC – Electrical Concentration 9112 (ASCT)
- Apprenticeship Technology, ABC – HVAC Concentration 9113 (ASCT)
- Apprenticeship Technology, ABC – Pipefitter Concentration 9114 (ASCT)
- Apprenticeship Technology, ABC – Plumbing Concentration 9115 (ASCT)
- Apprenticeship Technology, ABC – Sheet Metal Concentration 9116 (ASCT)
- Apprenticeship Technology, ABC – Lineman Concentration 9117 (ASCT)
- Apprenticeship Technology, ABC – Electronic Systems Technician Concentration (EST) 9118 (ASCT)
- Apprenticeship Technology, ABC – Heavy Equipment Operator (HEO) Certificate 9119 (CG)
- Apprenticeship Technology, ABC – Glazier Certificate 9120 (CG)

Approved:



Charles R. Johnson, Jr., President



Laura Treanor, Provost

MOTION #19-20

With no questions from the Board, Committee Chair Henderson made a motion to approve the curriculum items and Trustee Rick Schach seconded the motion. A roll call vote was taken with 13 yeas and 0 nays, with the motion passing unanimously.

Finance/Revenue Committee:

Bids for French Quarter Student Housing project

Committee Chair Mike Sievers reported that the Finance/Revenue Committee met on 10-4-19 to review and approve bids for the French Quarter Student Housing project. Chair Sievers asked Vice President Linda Waldroup to provide an overview of the project. VP Waldroup stated the first phase of the project is bounded by 1st and 2nd Streets, and from Hart Street to the railroad tracks, and reported the following bid information. It was also noted that funding for this project is coming out of University housing reserves.

- **Building 1,2,3,4 Construction (Includes General, Mechanical, and Electrical all in one contract bid)**
 - Wolfe Construction, Vincennes, Indiana:
 - Building # 1 Contract - \$1,885,008.00 – 8 apartments / 24 beds
 - Building #2 Contract - \$1,984,917.00 – 9 apartments / 28 beds
 - Building # 3 Contract - \$1,984,978.00 – 9 apartments / 28 beds
 - Building # 4 Contract - \$1,096,481.00 – 4 apartments / 12 beds
- **Site Construction**
 - Kerns Excavating, Inc. – Bicknell, Indiana:
 - Base Bid - \$753,900.00
 - Alternate #A1 - \$102,000.00
 - Alternate #A2 - \$11,300.00
 - Alternate #A3 - \$103,000.00
 - Alternate #A4 - \$36,000.00
 - Alternate #B1 - \$107,000.00
 - Alternate #C1 - \$28,250.00
- **Total Site Construction Contract Award - \$1,141,450.00**

Trustee Darrel Bobe expressed appreciation for the efforts and savings brought about by the re-bid process, and that local contractors are being used for this project. Trustee J.R. Gaylor asked about the process the University uses to advertise to bidders. Andrew Young, Director of Architectural Services & Facilities, explained the various sites, resources, and communications used to advertise to contractors.

MOTION # 19-21

Committee Chair Sievers reported the Finance/Revenue Committee has reviewed and approved the aforementioned bids and made a motion for the full Board to approve Contract #1 / Building #1 with Wolfe Construction, Vincennes, Indiana for \$1,885,008.00 and Trustee George Ridgway seconded the motion. A roll call vote was taken with 13 yeas and 0 nays, with the motion passing unanimously.

MOTION # 19-22

Committee Chair Sievers made a motion to approve Contract # 2 / Building # 2 with Wolfe Construction, Vincennes, Indiana for \$1,984,917.00 and Trustee Tim Grove seconded the motion. A roll call vote was taken with 13 yeas and 0 nays, with the motion passing unanimously.

MOTION # 19-23

Committee Chair Sievers made a motion to approve Contract # 3 / Building # 3 with Wolfe Construction, Vincennes, Indiana for \$1,984,978.00 and Trustee George Ridgway seconded the motion. A roll call vote was taken with 13 yeas and 0 nays, with the motion passing unanimously.

MOTION # 19-24

Committee Chair Sievers made a motion to approve Contract # 4 / Building # 4 with Wolfe Construction, Vincennes, Indiana for \$1,096,481.00 and Trustee Reggie Henderson seconded the motion. A roll call vote was taken with 13 yeas and 0 nays, with the motion passing unanimously.

MOTION # 19-25

Committee Chair Sievers made a motion to approve the Site Construction bids with Kerns Excavating, Bicknell, Indiana for a total of \$1,141,450.00 and Trustee Darrel Bobe seconded the motion. A roll call vote was taken with 13 yeas and 0 nays, with the motion passing unanimously.

Committee Chair Sievers thanked VP Waldroup, Andrew Young, and Assistant Vice President/Budget Director Tim Eaton for all of their hard work and efforts on this important project for the University.

REPORTS FROM THE ADMINISTRATIVE LEADERSHIP

Recruitment/Enrollment Report

Heidi Whitehead, Director of Admissions, distributed the University Enrollment and Recruitment report. As of this report, which was approximately 11 days before the 10/15 reporting date, system wide enrollment was at 16,219 students. This

number is up from 15,784 students reported from the same point in time last year. As of October 4, incoming students on the Vincennes Campus reached 1,496 students, with 1,719 continuing students returning to campus. As of the same date, the Jasper Campus reported 227 incoming students, with 215 returning students. ASL and ATC reported 63 and 258 students respectively. The Admissions Office has completed many recruitment efforts for Fall 2020. As of this report, the Admissions team had attended 91 college fairs, hosted 12 application days, visited 114 high schools, completed 43 drop off visits, hosted 2 community events, and 10 other events. These efforts have helped to generate 963 accepted students for Fall 2020. The Housing Office had received approximately 1,200 applications as of day 1 of classes, with 35% of that number being returning students. Incoming student applications counts for Bachelor's Degree programs remained consistent compared to last year. As of the board meeting, the 4-year programs had the following application counts: Education Math - 3 Education Science - 3, Education/Special Education- 13, Homeland Security/Public Safety - 30, Nursing RN - BSN - 12, Technology - 13. Graduation counts for the 4-year programs have also remained consistent over a five-year comparison. For 2018/2019, Nursing RN-BSN graduated 50 students, Education/Special Education graduated 23, Homeland Security/Public Safety graduated 76, and Technology graduated 38.

PRESIDENT'S COMMENTS

- President Johnson congratulated Chair Stachura for being re-elected to serve another year as Board Chair. He also extended congratulations to Kelly Clauss and Dartanyan Abney for their appointments to the Board.
- An announcement will be made soon regarding the Vice President for Government Relations position.
- The President thanked the Board for their support of the French Quarter Student Housing Project, as it promises to be an exciting and important project for not only Vincennes University, but for the entire Vincennes community.
- President Johnson thanked the Board for their support and extension of his contract.
- President Johnson and Board Chair Stachura read and distributed the following resolutions of appreciation for former Student Trustee Brianna Jobe, Trustee Millie Marshall and Trustee Susan Olesik in honor of their service to the Vincennes University Board of Trustees.

RESOLUTION OF APPRECIATION FOR BRIANNA M. JOBE

WHEREAS, Brianna M. Jobe, a resident of Vincennes, Indiana, and a student of Vincennes University, was appointed the Student Trustee of the Board of Trustees for Vincennes University by the Honorable Governor Eric Holcomb in September 2018; and

WHEREAS, Ms. Jobe has served with distinction as the Student Trustee for the Vincennes University Board of Trustees and served on the Trustee External Affairs Committee; and

WHEREAS, Ms. Jobe has been a full-time student at Vincennes University majoring in Nursing, and served on the Student Government Association; and

WHEREAS, Ms. Jobe has ably represented the students during her term as a member of the Board of Trustees for Vincennes University, presenting their viewpoint and expressing their concerns for the consideration of the Board.

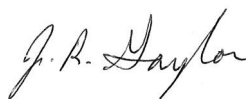
NOW, THEREFORE, BE IT RESOLVED that Vincennes University, through its Board of Trustees, expresses appreciation to Brianna M. Jobe for her dedicated service as a member of the Board and expresses its gratitude for her devoted work to the school and the cause of education.

BE IT FURTHER RESOLVED that the Secretary cause to be spread of record on the official minute book of the Board of Trustees for Vincennes University a copy of this Resolution and that an appropriate signed copy be delivered to Ms. Brianna M. Jobe.

DATED at Vincennes University, Jasper, Indiana this 28th day of August, 2019.



John A. Stachura, Chair
Vincennes University Board of Trustees



J.R. Gaylor, Secretary
Vincennes University Board of Trustees

**RESOLUTION OF APPRECIATION
FOR
MILDRED (MILLIE) MARSHALL**

WHEREAS, Mildred (Millie) Marshall, of Evansville, Indiana, was appointed a member of the Board of Trustees for Vincennes University by the Honorable Governor Eric Holcomb in October, 2017; and

WHEREAS, Ms. Marshall has provided extraordinary leadership throughout her tenure on the Vincennes University Board of Trustees by serving as a member of the University Affairs Committee; and

WHEREAS, Ms. Marshall has brought honor to the Board of Trustees, to Vincennes University, and to herself by her able service.

NOW, THEREFORE, BE IT RESOLVED that Vincennes University, through its Board of Trustees, expresses appreciation to Mildred (Millie) Marshall for her dedicated service as a member of the Board and for her devoted work to the University and its mission.

BE IT FURTHER RESOLVED that the Secretary cause to be spread of record on the official minute book of the Board of Trustees for Vincennes University a copy of this Resolution and that an appropriate signed copy be delivered to Ms. Mildred (Millie) Marshall.

DATED at Vincennes, Indiana this 7th day of October, 2019.



John A. Stachura, Chair
Vincennes University Board of Trustees



J.R. Gaylor, Secretary
Vincennes University Board of Trustees

**RESOLUTION OF APPRECIATION
FOR
SUSAN V. OLESIK**

WHEREAS, Susan V. Olesik of Dublin, Ohio, was appointed a member of the Board of Trustees for the Vincennes University by the Honorable Governor Mike Pence in October, 2013; and

WHEREAS, Ms. Olesik has provided extraordinary leadership throughout her tenure on the Vincennes University Board of Trustees by serving as a member of the Honorary Doctorate Ad Hoc Committee; and

WHEREAS, Ms. Olesik has brought honor to the Board of Trustees, to Vincennes University, and to herself by her able service.

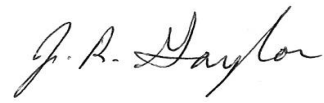
NOW, THEREFORE, BE IT RESOLVED that Vincennes University, through its Board of Trustees, expresses appreciation to Susan V. Olesik for her dedicated service as a member of the Board and for her devoted work to the University and its mission.

BE IT FURTHER RESOLVED that the Secretary cause to be spread of record on the official minute book of the Board of Trustees for Vincennes University a copy of this Resolution and that an appropriate signed copy be delivered to Ms. Susan V. Olesik.

DATED at Vincennes, Indiana this 7th day of October, 2019.



John A. Stachura, Chair
Vincennes University Board of Trustees



J.R. Gaylor, Secretary
Vincennes University Board of Trustee

Adjournment

With no further business to come before the Trustees, the Regular Session adjourned at 11:15 a.m. (EDT).

J.R. Gaylor, Secretary

John Stachura, Chair