

REVISED
VINCENNES UNIVERSITY BOARD OF TRUSTEES
MINUTES OF REGULAR SESSION
Tuesday, February 13, 2018
Noon (EST)
Omni Severin Hotel
40 West Jackson Place
Indianapolis, Indiana 46204

Members Present:

John Stachura, Chair
Darrel Bobe (by audio)
Scott Brand
J.R. Gaylor
Tim Grove
Reggie Henderson
Chuck Johnson, President
Emma Marsh, Student Trustee
Susan Olesik (by audio)
Greg Parsley
Rick Schach (by audio)
Mike Sievers

Others Present:

Brent Stuckey, Attorney for the Board
Pat Konkle, Record Clerk for the Board
Laurel Smith, Provost
Phil Rath, Vice President for Financial Services/
Government Relations
Dave Tucker, Vice President for Workforce Development/
Community Services

Members Absent:

Millie Marshall
George Ridgway

CALL TO ORDER

Chair John Stachura called the meeting to order at Noon (EST) in the Gates Room of the Omni Severin Hotel, 40 West Jackson Place, Indianapolis, Indiana.

ROLL CALL/ACCEPTANCE OF AGENDA

Pat Konkle called the roll. A quorum was declared with 12 Trustees present. The agenda was approved by consensus of the Board.

APPROVAL OF MINUTES

Minutes of the December 6, 2017, and February 5, 2018, meetings had been distributed. Trustee Tim Grove made a motion to accept the minutes as distributed, and Trustee Scott Brand seconded the motion. A roll call vote was taken, and there were 12 yeas and 0 nays, with the motion passing unanimously.

CHAIRMAN'S REMARKS

Board Chair Stachura thanked all Trustees for attending the Board Retreat today and the Board Dinner last night. In addition, Chair Stachura reminded Board members about the Higher Learning Commission dinner that will be held on Monday evening, February 26, at 6 p.m. in the Presidents Room of the Beckes Student Union. Members of the HLC Site Team will meet with Trustees and get their thoughts about various items dealing with VU.

REPORTS FROM TRUSTEE SUBCOMMITTEES

University Affairs Committee

Curriculum Items – Committee Chair Reggie Henderson reported that the University Affairs Committee approved the curriculum items that are attached to these minutes. These items include the addition of five certificate programs, the addition of five concentrations, and the suspension of seven programs. The program suspensions include the Hospitality Certificate and Hospitality/Culinary Arts Certificate due to insufficient enrollment; Music Theatre and Commercial Music Concentration merged into existing Audio Recording programs; and three Business Office

Management Technology certificate programs due to insufficient enrollment and the introduction of a new Certificate of Graduation in Business Office Technology Management. In addition, three courses are being recommended for addition to the University Core Curriculum Course List.

MOTION #18-03

Trustee Reggie Henderson made a motion to approve the Curriculum Items attached to these minutes. Trustee Scott Brand seconded that motion. A roll call vote was taken with 12 yeas and 0 nays, and the motion passed unanimously.

Finance/Revenue Committee

New Agricultural Facility – Phase I – Committee Chair Mike Sievers reported that the Finance/Revenue Committee met recently to discuss Phase I of the New Agricultural Facility that is being proposed adjacent to the John Deere facility on North 41 just outside of Vincennes. Phase I is part of a total project that will cost approximately \$3.5 million. Bids have been received from two contractors to construct a separate 18,000 square foot building; the lowest bid was received from Wolfe Construction Company of Vincennes in the amount of \$1,584,649. Committee Chair Sievers is recommending approval by the Board of Trustees to accept this bid.

MOTION #18-04

Trustee Mike Sievers made a motion to approve the bid of \$1,584,649 from Wolfe Construction Company of Vincennes to construct a separate 18,000 square foot building adjacent to the current John Deere facility on North 41 near Vincennes. Trustee Reggie Henderson seconded that motion. A roll call vote was taken with 12 yeas and 0 nays, and the motion passed unanimously.

REPORTS FROM THE ADMINISTRATIVE LEADERSHIP

Recruitment/Enrollment Report

Kristi Deetz, Senior Director of External Relations, and Heidi Whitehead, Director of Admissions, distributed the University Recruitment and Enrollment Report. The report began with a look at the fall 2018 applications. The Vincennes Campus had 2,719 accepted applications compared to 3,042 for fall 2017 and 3,229 for fall 16. The decrease in accepted applications is across all student types. Jasper was up by 22 compared to last year with 154 accepted students. Applications were also up for ASL totaling 30 and ATC with 65. Illinois accepted applications showed a decline of 54 compared to last year. Cook County is the area with the biggest loss, but also the lowest conversion rate in registered students.

PRESIDENT'S COMMENTS

President Johnson gave the following report:

- \$1.1 million has been donated to VU by Mr. David Chu, who is the son of Dr. C.W. Chu, the gentlemen who brought many Hong Kong students to VU in the 1960s and 1970s. One million dollars will be used as a “quasi endowment” for housing scholarships for on-campus U.S. students, and \$100,000 will be used to support VU’s efforts to establish and strengthen partnerships in China.
- VU will host in April about 20 Chinese faculty from Yancheng Polytechnic Institute, a primarily two-year postsecondary institution that VU has recently signed an MOU with.
- MOUs have been signed and scholarships available for Chinese students from Funing and Xuyi counties in China.
- Students from the Nancheng Institute of Tourism and Hospitality are planning to participate in an exchange program at UV in the Summer of 2018.
- Additional agreements have been signed with another Chinese college and high school.
- President Johnson will be visiting Hong Kong and China in March; will interact with Hong Kong alumni, sign additional agreements, and meet with David Chu.
- The Porter County Career Center recently expanded its Precision Machining classroom and labs, with new equipment purchased by VU as part of our CTE Early College initiative. For the past few years, several machining students graduating from Porter County have been provided full-ride scholarships, internships, and employment opportunities by two Porter County companies, Urschel Laboratories, and Task Force Tips. The expansion at the Career Center will continue to strengthen an already strong program and partnership.
- VU will be following up with additional career centers that have reached out to us.
- VU is in the middle of the search for a new Provost.
- Bumper Hostetler has announced his retirement, and in the meantime, Kristi Deetz will assume the role of Interim Director of the Foundation; Ms. Deetz will also continue her role in External Relations.

- Laurel Smith's title will now be Provost and not Interim Provost.
- Mike Gress' title will now be Assistant Provost for Curriculum and Instruction/Director of Institutional Effectiveness and not Interim Director of Institutional Effectiveness.

Adjournment

With no further business to come before the Trustees, the Regular Session adjourned at 12:30 p.m. (EST).

J.R. Gaylor, Secretary

John Stachura, Chair



Vincennes University
Vincennes, Indiana 47591
(812) 888-8888
Fax (812) 888-5868
www.vinu.edu

February 13, 2018

Board of Trustees
Vincennes University

The following items have been approved by the Vincennes University Curriculum and Academic Affairs Committee and Faculty Senate. These items are submitted for consideration by the Board of Trustees as approved by Interim Provost Laurel A. Smith and President Charles R. Johnson, Jr.

Certificate Additions

- Building Information Modeling (BIM) Certificate 8303 (CG)
- Mechanical CAD Certificate 8335 (CPC)

Concentration Addition

- Hotel and Motel Management – Tourism Management Concentration 7456 (AS)
- Architectural Studies Technology/CAD – Building Information Modeling (BIM) Concentration 8302 (ASCT)

Program Suspensions

- Hospitality Certificate 7452 (CPC)
- Hospitality/Culinary Arts Certificate 7453 (CPC)

Approval of the following proposed items is contingent on Faculty Senate approval at its February 13, 2018, meeting.

Certificate Additions

- Business Management – Direct Supervision Certificate 5366 (CG)
- Business Management – Direct Supervision Certificate 5367 (CPC)
- Business Office Management Technology 5516 (CG)

Concentration Addition

- Business Management – Direct Supervision Concentration 5365 (ASCT)
- Information Technology - Business Office Management Technology Concentration 5514 (AS)
- Technology - Business Administration/Management Baccalaureate Concentration 8007 (BS)


Program Suspensions

- Music Theatre 2451 (AS)
- Commercial Music Concentration 2454 (AS)
- Business Office Management Technology 5590 (ASCT)
- Business Office Management Technology – Medical Concentration 5593 (ASCT)
- Clerk – Medical Certificate 5610 (CPC)

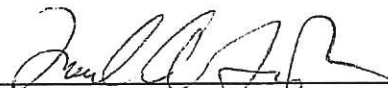
Academic Guidelines and University Core Curriculum Items

- General Education/UCC Proposal UCC-5, 2018-19 – Addition to UCC Course List
- General Education/UCC Proposal UCC-6, 2018-19 – Addition to UCC Course List
- General Education/UCC Proposal UCC-7, 2018-19 – Addition to UCC Course List

Approved:



Charles R. Johnson, Jr., President



Laurel A. Smith, Interim Provost

**PROPOSED CURRICULAR CHANGES
AS RECOMMENDED BY
CURRICULUM AND ACADEMIC AFFAIRS COMMITTEE**

*Prepared for the Board of Trustees, 1-30-18
Board Meeting 2-13-18*

Vision: Vincennes University is a premier learning institution, widely recognized for leadership in innovation and delivery of successful educational experiences. A breadth of program offerings and a commitment to quality service ensure the University's role as an important link in Indiana's economic and cultural vitality. VU is a diverse community whose members all share responsibility for supporting the University mission and are respected for their contributions.

Mission: Vincennes University develops people and enhances communities through accessible educational programs, strategic partnerships, and active engagement.

The following program additions, revisions and deletions have been recommended by the Curriculum and Academic Affairs Committee and Faculty Senate for approval by the Vincennes University Board of Trustees:

Certificate Additions

- Building Information Modeling (BIM) Certificate 8303 (CG)
Rationale: The certificate will give students at the Vincennes campus and Early College sites a curriculum plan that will enable them to be employed as assistants in any architectural, construction, or surveying industries. Projected enrollment is 10 students per year over a five-year period.
- Mechanical CAD Certificate 8335 (CPC)
Rationale: The certificate will provide students with basic CAD skills and manufacturing knowledge for entry-level employment operating mechanical CAD software and/or transition into the associate degree in Product Design and Production Processes. Projected enrollment is year one – 5; year two – 7; year three – 10; year four – 15; year five – 20.

Concentration Additions

- Hotel and Motel Management – Tourism Management Concentration 7456 (AS)
Rationale: The concentration addition will attract students interested in tourism, a system of several of the world's largest industries including travel, lodging, conventions, meetings, events, restaurants, and recreation. Projected enrollment is 5-10 students the first year with an increase of 2-3 per year over the first five years.
- Architectural Studies Technology/CAD – Building Information Modeling (BIM) Concentration 8302 (ASCT)
Rationale: This 3D Laser scanning technology has greatly expanded along with computer modeling and is beginning to be regularly applied in Architectural Engineering Construction (AEC) industries to model buildings as they are being built or renovated. BIM combines knowledge and technical skills from architecture, construction, and surveying. Through the creation of this concentration, it is the intent to produce a graduate that has some foundational knowledge in the three industries in a capacity where the graduate can be utilized by an employer from any of the industries specifically. Projected enrollment is 10 students per year over a five-year period (less in beginning years, more near the 5-year mark).

Program Suspensions

- Hospitality Certificate 7452 (CPC)
Rationale: The certificate suspension is the result of insufficient enrollment.
- Hospitality/Culinary Arts Certificate 7453 (CPC)
Rationale: The certificate suspension is the result of insufficient enrollment.

Approval of the following proposed items is contingent on Faculty Senate approval at its February 13, 2018, meeting.

Certificate Additions

- Business Management – Direct Supervision Certificate 5366 (CG)
- Business Management – Direct Supervision Certificate 5367 (CPC)
Rationale: The new certificates will provide the opportunity for traditional and non-traditional students who are pursuing careers in the field of business to earn a certificate in direct supervision while they earn their associate degree in business. Projected enrollment for each certificate is year one – 5; year two – 8; year three – 12; year four – 14; year five – 16.
- Business Office Management Technology 5516 (CG)
Rationale: The new certificate will provide the opportunity for students to obtain employable skills and certifications within one year. Enrollment is projected to be 12 students in year one, increase to 18 students in year two, and continue to increase 4-5 students annually.

Concentration Additions

- Business Management – Direct Supervision Concentration 5365 (ASCT)
Rationale: The concentration addition will help develop managerial skill sets relating to direct supervision of employees within the work environment as requested by manufacturing and service organizations. Projected enrollment is year one – 5; year two – 10; year three – 12; year four – 15; year five – 20.
- Information Technology - Business Office Management Technology Concentration 5514 (AS)
Rationale: The new concentration is a result of reformatting of the former Business Office Management Technology 5590 (ASCT) program. The new A.S. transfer degree will provide a pathway for students completing the CG in Business Office Management Technology to transition into. Enrollment is projected to be 6 students in year one, increase to 9 students in year two, and continue to increase 2-4 students annually.
- Technology - Business Administration/Management Baccalaureate Concentration 8007 (BS)
Rationale: The new baccalaureate concentration will help meet the need of the significant projected managerial job growth in the state of Indiana. The new concentration will provide students the ability to further their education without transferring to a different institution. Projected enrollment is year one – 10; year two – 20; year three – 25; year four – 25; and year five – 25.

Program Suspensions

- Music Theatre 2451 (AS)
Rationale: The program is being merged into the existing Music 2450 (AS) program.
- Commercial Music Concentration 2454 (AS)
Rationale: The concentration is being merged into the existing Music 2450 (AS), Audio Recording 2440 (ASCT), and Audio Recording 2441 (CPC) programs.
- Business Office Management Technology 5590 (ASCT)
Rationale: The program suspension is the result of insufficient enrollment and the introduction of a new Certificate of Graduation in Business Office Technology Management.
- Business Office Management Technology – Medical Concentration 5593 (ASCT)
Rationale: The program suspension is the result of insufficient enrollment and the introduction of a new Certificate of Graduation in Business Office Technology Management.
- Clerk – Medical Certificate 5610 (CPC)
Rationale: The program suspension is the result of insufficient enrollment and the introduction of a new Certificate of Graduation in Business Office Technology Management.

Academic Guidelines and University Core Curriculum Items

General Education/UCC Proposal UCC-5, 2018-19 – Addition to UCC Course List

The Curriculum and Academic Affairs Committee and Faculty Senate support the proposed addition of “HONR 202 Honors Seminar: Social Science” to the UCC Course List under Social Science.

General Education/UCC Proposal UCC-6, 2018-19 – Addition to UCC Course List

The Curriculum and Academic Affairs Committee and Faculty Senate support the proposed addition of “ASLG 111 The Deaf Culture and Community” to the UCC Course List under Humanities.

General Education/UCC Proposal UCC-7, 2018-19 – Addition to UCC Course List

The Curriculum and Academic Affairs Committee and Faculty Senate support the proposed addition of “MATH 112 Mathematics for Elementary Teachers I” to the UCC Course List under Mathematics.