PHARMACY TECHNOLOGY
VINCENNES UNIVERSITY
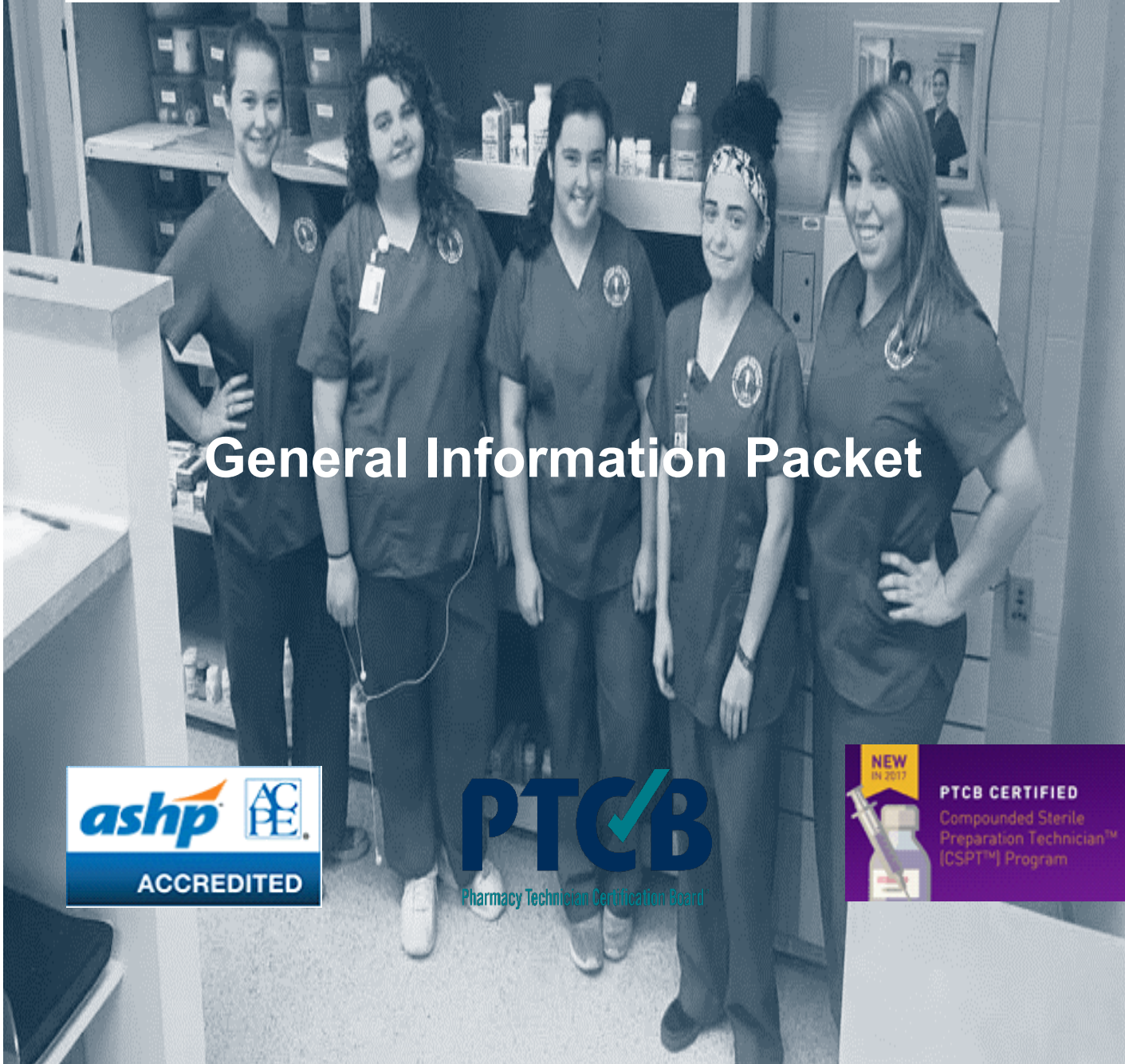
General Information Packet

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ACCREDITED

PTCB
Pharmacy Technician Certification Board

NEW IN 2017
PTCB CERTIFIED
Compounded Sterile
Preparation Technician™
(CSPT™) Program

Vincennes University
College of Health Sciences and Human Performance
1002 North 1st Street
Vincennes, IN 47591

Dear Prospective Student:

Thank you for your interest the Pharmacy Technology program at Vincennes University. This program will prepare you for a wide variety of career opportunities in both the public and the private sector. This packet is intended to provide you with information about the pharmacy technician and the general information for completing degree requirements at Vincennes University.

Recently, Vincennes University was ranked by 3 different websites as one of the best value colleges for a Pharmacy Technician degree online; BestColleges.com, Accreditedschoolsonline.org and Pharmacytechnicianguide.com.

> The editors at BestColleges.com noted that, "Our pharmacy technician program ranking aims to highlight schools that are providing exceptional academic programs while remaining accessible, affordable, and flexible for today's nontraditional students," says Stephanie Snider, Director of BestColleges.com. "By earning a position on this ranking, Vincennes University has demonstrated their dedication to providing a quality learning environment where student success and outcomes are a top priority."

Please feel free to explore this information and contact us with any questions you may have. I also invite you to become part of the Pharmacy Technology's digital community by exploring our Facebook and Instagram platforms.

I am excited about our new partnership and look forward to the opportunity to help you grow and prosper in the exciting world of Pharmacy Technology! Please feel free to contact myself at 812-888-4470 or e-mail at jkiefer@vinu.edu or call the Admission & Recruitment Coordinator, Jenny Hooten, at 812-888-4243 or e-mail jhooten@vinu.edu for more information or any questions.

Sincerely,

Jillian L. Kiefer BS CPhT
Pharmacy Technology Chair

What is a pharmacy technician?
Working under the direct supervision of a pharmacist, a pharmacy technician helps verify accuracy and dispense prescription medications to patients and health care professionals.

Pharmacy technicians need to be precise, have good communication skills, and be able to follow instructions competently.   They spend many hours working on their feet and with their hands.

Duties may include: Retail Pharmacy
☐ Stock and inventory medicine
☐ Maintain patient records
☐ Measure medications into containers
☐ Type prescription labels
☐ Prepare insurance forms
☐ Manage cash register

Specialty Pharmacy
☐ Prepackage medications
☐ Prepare sterile intravenous meds
☐ Using automation technology
☐ Collect quality improvement data
☐ Deliver meds to patients
☐ Understanding pharmacy benefits managers

Where can I find a job?
Employment is projected to grow 4 percent from 2019 to 2029, according to the Bureau of Labor Statistics (https://www.bls.gov/ooh/healthcare/pharmacy-technicians.htm#tab-6). Work environments may include hospitals, long term care facilities, retail pharmacies, home health care, and or public and government health agencies.

How much does a pharmacy technician make?
According to the Bureau of Labor Statistics, the median wage for **a** pharmacy technicians was $33,950 (as of May 2019). Sample salaries based on employment include:

Hospitals; state, local, and private	$38,310
Pharmacies and drug stores	31,840
Food and beverage stores	31,610

Source: Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook*, Pharmacy Technicians,
at https://www.bls.gov/ooh/healthcare/pharmacy-technicians.htm

How do I apply for the program?
Applicants must first apply to Vincennes University. Applications are available at www.vinu.edu/apply. A copy of your high school transcript or GED as well as official copies of any colleges transcripts must be sent to Vincennes University. Official college transcripts can be emailed to records@vinu.edu.   High School transcripts may be sent via Parchment or emailed to vuadmit@vinu.edu.

A secondary application is required for this program.   Upon acceptance to Vincennes University, applicants may seek the secondary application at www.vinu.edu/hsapp.
Please note that all communication regarding application status from the Pharmacy Technology program will be conducted via email.

How much does the program cost?

Tuition fees can be found at https://catalog.vinu.edu/content.php?catoid=36&navoid=2894 Cost will vary dependent upon program options, state of residence, course delivery methods, and transfer credits that may apply towards the program. Additional fees for the program include, but may not be limited to:

Healthcare database(background check, drug screen, health form management): $120
State License/background (separate from VU) $100
Books/uniforms $500-$700 (cost varies dependent on new/used)
Miscellaneous fees for clinical (dependent on location) $100-150

Is the program accredited?

The Pharmacy Technology Program conducted by Vincennes University in Vincennes, Indiana is accredited by The American Society of Health-System Pharmacists (ASHP), 7272 Wisconsin Ave, Bethesda, MD 20814 (866) 279-0681. Website: www.ashp.org .

Vincennes University is accredited by The Higher Learning Commission
230 South LaSalle Street, Suite 7-500, Chicago, IL 60604
(312) 621-7440 https://www.hlcommission.org/
For Information about HLC Accreditation, Select HLC Affiliation

How are classes offered?

Students selected for admission to the program have the option of taking classes on campus or online.

What are the program requirements?

The program offers three program options including: a certificate of completion (CPC), a certificate of graduation (CG) and an Associate of Science Degree (ASCT). Basic requirements for all three programs include the following:

Admission Requirements
1. Meet admission requirements for the University.
2. Qualify for placement into MATT 107 or higher with no co-requisite requirements as determined by placement scores, high school academic record and GPA, or complete any 100-level or higher MATT or MATH course with a grade of "C" or better.
3. Qualify for placement into ENGL 101 with no co-requisite requirements as determined by placement scores, high school academic record and GPA, or complete ENGL 101 with a grade of "C" or better.
4. Hold no grade less than a "C" in any required course in the Pharmacy Technology Curriculum.
5. Submit a satisfactory criminal background check and pass a drug screen from firms approved by the Pharmacy Technology Program.

6. Hold no grade less than a "C" in any general education course. Applicants with grades less than "C" in required general education courses are not eligible for admission. Required general education courses may only be repeated one time in order to raise the grade to a "C" or better. This includes prerequisites to required courses.

In addition to the above requirements students selected for admission to the program will be required to submit a criminal history report/background check, 10 panel drug screen, have American Heart Association BLS CPR certification, submit required health forms, and supply their own transportation to clinical.

Health forms/immunization requirements and information on how to obtain the background check and drug screening will be sent to applicants that are selected from admission to the program.

Procedures for Requesting Academic Accommodations
The Office of Diverse Abilities and Accommodations assists all qualified students in obtaining reasonable accommodations.
1. Students who choose to request accommodations must request accommodations through the Office of Diverse Abilities and Accommodations.
2. Appropriate documentation supporting requests for accommodations must be submitted before accommodations requests can be reviewed.
3. The Office of Diverse Abilities and Accommodations staff initially meets with eligible students and reviews the accommodation request.
4. When reasonable accommodations are deemed necessary the Office of Diverse Abilities and Accommodations provides a letter(s) of accommodation to eligible students.
5. To initiate accommodations, eligible students must: 1) provide their professors with a letter of accommodation, supplied by the Office of Diverse Abilities and Accommodations, and 2) meet with their professors to discuss the implementation of accommodations. Students are strongly encouraged to notify their professors of their qualification for accommodations as soon as accommodations are approved. Accommodations are not retroactive and cannot begin until a professor has been provided a letter of accommodation.
6. Students are urged to notify the director of Office of Diverse Abilities and Accommodations of all problem situations, especially if they do not receive the approved reasonable accommodations.
7. Students receiving accommodations **must** request accommodation renewals through the Office of Diverse Abilities and Accommodations **each semester**. Any request for accommodations in the clinical setting or for off campus training **must** be sought through the Office of Diverse Abilities and Accommodations. Office of Diverse Abilities and Accommodations staff will work together with the students, the instructors, and the clinical institution/training program to determine the appropriate reasonable accommodations and to facilitate in implementing those accommodations.

Please visit the Office of Diverse Abilities and Accommodations website at https://www.vinu.edu/web/disability-services/welcome for additional information.

Criminal History

Our pharmacy technology programs are committed to selecting students for admission who can be guaranteed placement in our affiliated clinical agencies. As part of the admissions process, applicants selected for admission to the A.S. Career Tech in Pharmacy Technology (4832), Certificate of Graduation in Pharmacy Technology (4835), or the Certificate of Program Completion in Pharmacy Technology (4831) programs will be required to complete a criminal history and drug screening. The criminal history report and drug screening results will be used as criterion for admission to and continued enrollment in the programs. Applicants should be aware that any adverse criminal history report or treatment for substance abuse may result in denial of admission or dismissal from the program.

Directions for submitting the criminal history report from Vincennes University's approved vendor will be provided to applicants that are selected for admission to the program. Applicants are responsible for the cost of the criminal history report. Results of criminal history reports from our approved vendor automatically release to the Pharmacy Technology Department and may be shared with affiliated clinical agencies.

Information will be shared with our clinical affiliates regarding any applicants with an adverse criminal history report. If a clinical agency deems an applicant ineligible for clinical placement, the student will not be eligible for admission/continuation in the program.

No applicant with a conviction of a felony will be admitted into the program. A misdemeanor conviction involving battery, neglect, abuse, assault, criminal sexual conduct, any type of drug conviction, or theft will not be admitted to the program. Other accounts of criminal history may also be grounds for prohibiting admission, but will be considered on a case by case basis. Applicants may be asked to submit a letter of explanation, letters of reference, court documents, and/or other information to the Pharmacy Technology Department Chair. The Pharmacy Technology Department, which could include department chair and advisory board, will review the case and make a determination regarding admission to the program. Any applicant or current student with a pending criminal court case/charge will be required to submit information to the Pharmacy Technology Program. Eligibility for admission/continued enrollment in the program will be determined by the Pharmacy Technology Department Chair. If the chair denies the applicant's admission into the program, the applicant may appeal the decision in writing in accordance with the University's Student Grievance Policy. Appeals must be addressed to the Pharmacy Technology Department Chair and received within 14 days of notification of denial.

Any applicant or currently enrolled student in any of the pharmacy technology programs who has had an arrest or any change in their criminal history since the initial background check was completed must report the information to the Pharmacy Technology Department Chair prior to the next pharmacy course day. Failure to report this information violates our clinical agency agreement and is grounds for immediate dismissal from the Pharmacy Technology Program.

Drug Screen Policy

All applicants selected for admission to any Pharmacy Technology Program are required to submit a 10 panel drug screening prior to beginning courses. The drug screening includes screening for Amphetamines, Barbiturate, Benzodiazepines, Cocaine, Creatinine, Cannabinoids, Methadone, Methaqualone, Opiates, Phencyclidine, Propoxyphene, and PH. Drug screen results with a dilute negative will not be accepted. Applicants with a dilute negative result will be required to retest within 2 weeks of the original posted results. A second dilute negative will result in the student either supplying a blood test or hair sample for drug testing.

Failure to do so will result in dismissal from the program. Students are responsible for all preadmission testing cost. Please note that use of CBD oil may result in a positive drug screen. A positive drug screen for any reason will result in denial of admission to the program. Instructions for the drug screening will be provided to applicants that have been selected for admission to the program. Following the initial drug test students may be subject to random drug testing for reasonable suspicion. The expense of random drug tests will be at the expense of the college. Students who display reasonable suspicion will immediately be removed from the education experience and required to submit to an immediate drug testing.

The determination on eligibility to take the certification exam will be made by the Pharmacy Technician Certification Board (PTCB). More information about the pharmacy technician requirements may be found on the Indiana Professional Licensing Agency's website at http://www.in.gov/pla .

Program Options

A Certificate of Program Completion

This certificate program is designed to provide students the basic skills and knowledge to begin work as a Pharmacy Technician. The course work will fulfill the Indiana training requirement for Pharmacy Technicians and prepare students to take the National Pharmacy Technician Exam.

The Certificate of Program Completion Pharmacy Technology Program conducted by Vincennes University in Vincennes, Indiana is accredited by The American Society of Health-System Pharmacists (ASHP), 7272 Wisconsin Ave, Bethesda, MD 20814 (866) 279-0681. Website: www.ashp.org

Major Program Requirements

- PHRM 105 - Pharmacology I **3 hrs**
- PHRM 110 - Dispensing Lab I **2 hrs**
- PHRM 115 - Pharmacy Law and Ethics for Technicians **3 hrs**
- PHRM 200 - Pharmacy Management **3 hrs**
- PHRM 206 - Pharmacology II **3 hrs**
- PHRM 211 - Dispensing Lab II **2 hrs**
- PHRM 220 - Pharmacy Calculations **3 hrs**
- PHRM 225 - Practicum **4 hrs**

Recommended Sequence of Courses
Semester I

- PHRM 105 - Pharmacology I **3 hrs**
- PHRM 110 - Dispensing Lab I **2 hrs**
- PHRM 211 - Dispensing Lab II **2 hrs**
- PHRM 220 - Pharmacy Calculations **3 hrs**

Total Hours: 10

Semester II

- PHRM 115 - Pharmacy Law and Ethics for Technicians **3 hrs**
- PHRM 200 - Pharmacy Management **3 hrs**
- PHRM 206 - Pharmacology II **3 hrs**
- PHRM 225 - Practicum **4 hrs**

Total Hours: 13

Total Hours: 23

Pharmacy Technology 4832, A.S. Career/Tech

A Two-Year Program Leading to the A.S. Degree
This program is designed to provide students the basic skills and knowledge to work as a Pharmacy Technician as completed in the Certificate of Graduation. Additionally, students will meet the University General Education Outcomes for the AS Career and Technical Core, and graduates will be prepared for entry-level management positions in pharmacy settings. The course work is designed to prepare students to take the national Pharmacy Technician Certification Exam (PTCE) and become licensed Pharmacy Technicians in Indiana. This program enables students to develop the proficiency and skills necessary for entry level placement in pharmacy. It also addresses those measures of public health and ethical conduct required to uphold and foster the dignity of pharmacy service.

 Upon completion, the pharmacy technology students will be able to comply with the goals of the program. The goals of the Pharmacy Technology Program are: 1) the student will demonstrate the cognitive knowledge necessary for satisfactory performance in an entry-level pharmacy position; 2) prepare medication for clients through mixing, counting pills, and labeling bottles; 3) demonstrate inventory and stocking skills; 4) prepare I.V. mixtures, ointments and creams; 5) demonstrate proper drug dispensing techniques; 6) apply mathematics concepts for dosage calculation; and 7) apply management skills in the pharmacy setting.

Major Program Requirements
- ACCT 100 - Basic College Accounting **3 hrs**
- HIMT 110 - Medical Terminology for Allied Health **3 hrs**
- PHRM 105 - Pharmacology I **3 hrs**
- PHRM 110 - Dispensing Lab I **2 hrs**
- PHRM 115 - Pharmacy Law and Ethics for Technicians **3 hrs**
- PHRM 200 - Pharmacy Management **3 hrs**
- PHRM 206 - Pharmacology II **3 hrs**
- PHRM 211 - Dispensing Lab II **2 hrs**
- PHRM 220 - Pharmacy Calculations **3 hrs**
- PHRM 225 - Practicum **4 hrs**
- SOCL 151 - Principles of Sociology **3 hrs**
- SOCL 180 - Addiction Disorders and Psychoactive Drugs **3 hrs**
- Elective **1 hr**

University Core Curriculum Requirements
Composition
- ENGL 101 - English Composition I **3 hrs**

Mathematics
- MATT 107 - Applied Mathematics **3 hrs** -or- MATT 109 - Business Mathematics **3 hrs**, or higher MATH course

Speech
- COMM 148 - Interpersonal Communication **3 hrs**

Lab Science
- BIOL 107 - Essentials of Human Anatomy and Physiology **3 hrs** -and- BIOL 107L - Essentials of Human Anatomy and Physiology Laboratory **1 hr**

Social Science
- PSYC 142 - General Psychology **3 hrs**

UCC Electives
- PHIL 212 - Introduction to Ethics **3 hrs**
- SOCL 245 - Cultural Diversity: Sociology **3 hrs**
- Humanities, Mathematics, Science, Social Science, Writing, or Fitness/Wellness **2 hrs**

List of elective courses

Recommended Sequence of Courses
Semester I
- BIOL 107 - Essentials of Human Anatomy and Physiology **3 hrs** -and- BIOL 107L - Essentials of Human Anatomy and Physiology Laboratory **1 hr** (*M*)
- ENGL 101 - English Composition I **3 hrs**
- PHRM 105 - Pharmacology I **3 hrs**
- PHRM 110 - Dispensing Lab I **2 hrs**
- PHRM 211 - Dispensing Lab II **2 hrs**
- PHRM 220 - Pharmacy Calculations **3 hrs**

Total Hours: 17
Semester II
- MATT 107 - Applied Mathematics **3 hrs** -or- MATT 109 - Business Mathematics **3 hrs**, or higher MATH course
- HIMT 110 - Medical Terminology for Allied Health **3 hrs**
- PHRM 115 - Pharmacy Law and Ethics for Technicians **3 hrs**
- PHRM 206 - Pharmacology II **3 hrs**
- PHRM 225 - Practicum **4 hrs**

Total Hours: 16

Semester III
- ACCT 100 - Basic College Accounting **3 hrs**
- COMM 148 - Interpersonal Communication **3 hrs**
- SOCL 151 - Principles of Sociology **3 hrs**
- Humanities, Mathematics, Science, Social Science, Writing, or Fitness/Wellness 2 hrs
- Elective **1 hr**

Total Hours: 12
Semester IV
- PHIL 212 - Introduction to Ethics **3 hrs**
- PHRM 200 - Pharmacy Management **3 hrs** (WR/S)
- PSYC 142 - General Psychology **3 hrs**
- SOCL 180 - Addiction Disorders and Psychoactive Drugs **3 hrs**
- SOCL 245 - Cultural Diversity: Sociology **3 hrs**

Total Hours: 15
Total Hours: 60

Pharmacy Technology Certificate 4835, C.G.-A Certificate of Graduation
This program is designed to provide students the basic skills and knowledge to work as a Pharmacy Technician and assume entry-level management responsibilities in a pharmacy. The course work is designed to prepare students to take the national Pharmacy Technician Certification Exam (PTCE) and become licensed Pharmacy Technicians in Indiana. This program enables students to develop the proficiency and skills necessary for entry level placement in pharmacy. It also addresses those measures of public health and ethical conduct required to uphold and foster the dignity of pharmacy service. Upon completion, the pharmacy technology students will be able to comply with the goals of the program. The goals of the Pharmacy Technology Program are: 1) the student will demonstrate the cognitive knowledge necessary for satisfactory performance in an entry-level pharmacy position; 2) prepare medication for clients through mixing, counting pills, and labeling bottles; 3) demonstrate inventory and stocking skills; 4) prepare I.V. mixtures, ointments and creams; 5) demonstrate proper drug dispensing techniques; and 6) apply mathematics concepts for dosage calculation.

Major Program Requirements
- BIOL 107 - Essentials of Human Anatomy and Physiology **3 hrs** -and- BIOL 107L - Essentials of Human Anatomy and Physiology Laboratory **1 hr**
- ENGL 101 - English Composition I **3 hrs**
- HIMT 110 - Medical Terminology for Allied Health **3 hrs**
- MATT 107 - Applied Mathematics **3 hrs** -or- MATT 109 - Business Mathematics **3 hrs**, or higher MATH course
- PHRM 105 - Pharmacology I **3 hrs**
- PHRM 110 - Dispensing Lab I **2 hrs**
- PHRM 115 - Pharmacy Law and Ethics for Technicians **3 hrs**
- PHRM 206 - Pharmacology II **3 hrs**
- PHRM 211 - Dispensing Lab II **2 hrs**
- PHRM 220 - Pharmacy Calculations **3 hrs**
- PHRM 225 - Practicum **4 hrs**

Recommended Sequence of Courses
Semester I
- BIOL 107 - Essentials of Human Anatomy and Physiology **3 hrs** -and- BIOL 107L - Essentials of Human Anatomy and Physiology Laboratory **1 hr** (*M*)
- ENGL 101 - English Composition I **3 hrs**
- PHRM 105 - Pharmacology I **3 hrs**
- PHRM 110 - Dispensing Lab I **2 hrs**
- PHRM 211 - Dispensing Lab II **2 hrs**
- PHRM 220 - Pharmacy Calculations **3 hrs**

   Total Hours: 17

Semester II
- MATT 107 - Applied Mathematics **3 hrs** -or- MATT 109 - Business Mathematics **3 hrs**, or higher MATH course
- HIMT 110 - Medical Terminology for Allied Health **3 hrs**
- PHRM 115 - Pharmacy Law and Ethics for Technicians **3 hrs**
- PHRM 206 - Pharmacology II **3 hrs**
- PHRM 225 - Practicum **4 hrs**

   Total Hours: 16
Total Hours: 33

1. Pharmacy Technology students must achieve a minimum grade of "C" in each required course within the Pharmacy Technology Program curriculum. Failure to earn at least a grade of "C" in a required course will result in withdrawal from the Pharmacy Technology Program.
2. Clinical experience in PHRM 225 - Practicum is evaluated as a "satisfactory" or "unsatisfactory" performance based upon criteria established by the program. If the clinical laboratory performance is "unsatisfactory", a grade of "F" will be received in that course.
3. Students must achieve a grade of "C" or better in all required general education courses. If a student receives a grade less than a "C" in a general education course, the student must repeat the course to achieve a grade of "C" or better. Failure to achieve a grade of "C" or better in the second attempt will result in dismissal from the program. The student will not be eligible for readmission.

Readmission Standards
Readmission standards apply to any student that was unsuccessful in passing or withdrew from a pharmacy course (PHRM) following admission into the program or any student failing to maintain the Standards for Progression and Graduation.

1. Applicants may be readmitted to the program one time only.
2. Applicants with a grade of "F" in PHRM 225 - Practicum will not be eligible for readmission.
3. Applicants seeking to reenter the program at the point in which they withdrew, must reenter the program within one year and complete the program within 3 years total. Otherwise, the student may apply for readmission to begin the program in its entirety.
4. The effective catalog for students readmitted to the program in courses beyond the first semester will be the effective catalog at the time of the first admission.
5. Qualified applicants will be readmitted on a space-available basis. In the event that the number of applicants exceeds available space, positions may be offered to applicants with higher qualifications.
6. Applicants for readmission must submit a readmission application by the deadline established by the Pharmacy Technology Department.
7. All applicants must have a minimum semester GPA of 2.0 in order to be considered for readmission.
8. Applicants that have received a grade less than a "C" in more than one Pharmacy Technology Education course are not eligible to reapply for admissions.
9. Students not successfully completing PHRM 105 - Pharmacology I must reapply to the program, and will be considered alongside all other applicants.
10. Applications are reviewed on an individual basis by the Pharmacy Technology Department Chair.
11. In accordance with the University Grievance Policy, applicants who believe they have extenuating circumstances to these readmission standards may submit a letter of appeal to the Pharmacy Technology Department Chair to explain the situation.

Standards of Student Behavior
Vincennes University is a community dedicated to personal and academic excellence and growth. Students in the Pharmacy Technology Program are expected to follow Vincennes University's Standards of Student Behavior both on campus and when representing Vincennes University at clinical agencies. To view the Standards of Student Behavior please visit https://www.vinu.edu/standards-of-student-behavior

Distance Education/online learning
This program is available online through Distance Education. Online learning offers an alternate learning environment for those who do not attend classes in a traditional class setting. Please keep in mind the following:
●An online course is not "easier" than courses offered in a traditional class setting.   You should plan to commit the same (or more) time and effort as you would a traditional course.
●Online learning takes time management and self-discipline.
●You will need to access your course content often and met deadlines established by the course syllabi for each course.
●You will need to understand how to use technology associated with online learning. This includes but is not limited to, using a computer and computer software, having access to a good internet connection, uploading course assignments as needed, and ability to send and receive electronic communications.
●Many courses will require the use of a proctor for exams.

<u>Distance Education Courses</u>
SARA status/students residing in states other than Indiana and Illinois
The State Authorization Reciprocity Agreement (SARA) is an agreement among member states, districts and territories that establishes comparable national standards for interstate offering of postsecondary distance education courses and programs. It is intended to make it easier for students to take online courses offered by postsecondary institutions based in another state. SARA is overseen by a National Council and administered by four regional education compacts.

A list of states in which Vincennes University is authorized to offer distance education courses can be found at https://www.vinu.edu/web/distance-education/state-authorizations2

Some states have limitations regarding distance education courses being offered in other states.   VU is required to be in compliance with SARA regulations. **More information regarding SARA can be found at https://www.nc-sara.org/**

Recent Awards
Vincennes University's Pharmacy Technology Program was awarded the Indiana College and Career Readiness Awards for Excellence as well as The Indiana College Career Partnership Awards for Excellence. The awards were presented at a February 2019 and 2020 ceremonies held at the Indiana Government Center in Indianapolis. The Indiana Career and Technical Education Awards for Excellence recognizes exemplary programs, students, and partnerships that benefit the state. The program is supported by a grant through the Indiana Department of Education and by contributions from the Indiana Dept. of Workforce Development, VU, Ivy Tech Community College, and the Indiana Association of Career and Technical Education Districts.

Frequently Asked Questions about the Program

Why do I need a tech-in training license?

> The Indiana Board of Pharmacy requires any pharmacy technician to start as a tech-in training until they receive their hands-on training to become an active pharmacy technician. In order to complete the practicum course, PHRM 225, you must obtain the tech-in training license. This license is valid for 1 year from issue date. This process is done in 2 parts. First step is to apply for your tech-in training license at https://www.in.gov/pla/professions/indiana-board-of-pharmacy/pharmacy-technician-information/pharmacy-technician-requirements-and-application/. After the application has been received and the state has any additional information needed, the pharmacy state board will send you an email about the next step, which is how to complete your fingerprinting for the state required background check.

When do I sit for the National Board Exam?

> You will sit for the *National Board Exam (PTCE), generally, during the semester you take Practicum course of the program, typically around May. You must register and select the day and time for testing. Testing is not provided at the college and transportation is required. The testing site is not affiliated with Vincennes University.

> If you pass the PTCE, you are required to renew your certification every 2 years to maintain your credential. Recertification ensures you stay up to date through the completion of continuing education. These requirements include: minimum of 20 hours during the 2-year period. In those 20 hours, 1 hour must be in the subject of pharmacy law and 1 hour must be in the subject of patient safety.

> To see our graduate performance on the national exam, visit https://www.vinu.edu/web/guest/major/pharmacy-technology-a-s-career-tech

> *outside cost may be incurred

How do I know which clinical sites I will be assigned to?
> The pharmacy technology program has many affiliation agreements for our students, however the selection can be limited depending on the pharmacies availability. Our Clinical Coordinator will assign the clinical sites that best fits the student. Transportation is required and long-distance driving could be required as well.

Vincennes University Partnerships

Twin Rivers Area Career & Technical Education Area

Twin Rivers is a Career & Technical Education Cooperative composed of 12 school corporations serving area high schools in Daviess, Greene, Knox, Martin, Sullivan counties in southwest Indiana with the goal to more effectively and efficiently provide career & technical education and training to high school students. High School Seniors involved in Twin Rivers will be able to start applying in spring of 2020 for the VU Pharmacy Technology certificate programs 2020-'21 academic year.

For more information on Twin Rivers please feel free to access their site: http://twinriversarea.org/

Area 31 Partnership

Vincennes University is proud to have the only ASHP accredited high school program in the nation that offers an Associate's Degree. Students in the Indianapolis, IN, Area 31 district have the opportunity to graduate with an AS/CT, become state licensed technicians, sit for the PTCB National Certification Exam at the same time they are completing their High School Diploma.

For more information on Ben Davis/Area 31 please feel free to access their site: https://area31careercenter.com/

East Allen Career Center

Vincennes University is proud to provide high quality high school programs. Students in the New Haven, IN, district have the opportunity to graduate with an CPC, become state licensed technicians, sit for the PTCB National Certification Exam at the same time they are completing their High School Diploma.

For more information on East Allen Career Center, please feel free to access their site https://www.eacs.k12.in.us

IU Health and Vincennes University Partnership

Students who complete the IU Health Pharmacy Technology certificate program are eligible for automatic acceptance into the VU AS/CT degree pathway allowing them to complete their AS/CT in as little as two semesters. This can be done on campus or online. Students should select that they are an IU Health Transfer when completing the pharmacy technology application.

For more information on IU Health please feel free to access their site: https://iuhealth.org/professional-education/health-sciences-education/pharmacy-technician

Contact information

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Center for Health Sciences, Room 211
812-888-4470
jkiefer@vinu.edu

Jenny Hooten, BS
Admission and Recruitment Coordinator
Center for Health Sciences, room 215
812-888-4243
jhooten@vinu.edu

University Services Information

Vincennes University catalog: www.vinu.edu/catalog

Financial Services https://www.vinu.edu/web/financial-services/welcome

Phone: 812-888-4361 Email: fa@vinu.edu

Office of Admissions   https://www.vinu.edu/web/admissions

Phone: 812-888-4313 Email: vuadmit@vinu.edu

Testing Center (Accuplacer) https://www.vinu.edu/web/guest/accuplacer

Grants and Scholarships https://www.vinu.edu/web/financial-services/scholarships

Veterans Services https://www.vinu.edu/web/veterans/home

Registrar's Office/Student Records (transfer credits) https://www.vinu.edu/web/registrar-s-office/registrar-s-office

A complete listing of all student services is available at https://www.vinu.edu/vincennes-student-services