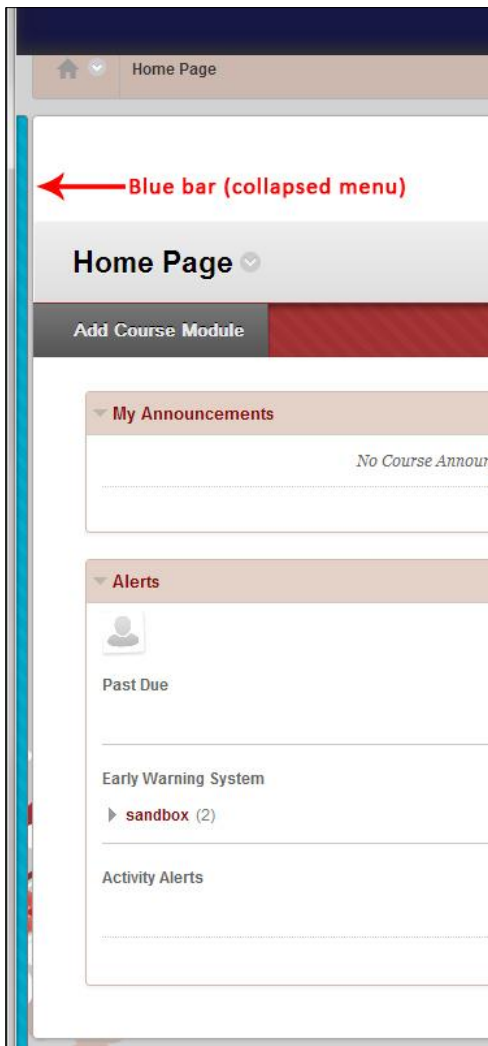


## COURSE MENU BECOMES COLLAPSED OR DOES NOT SHOW UP

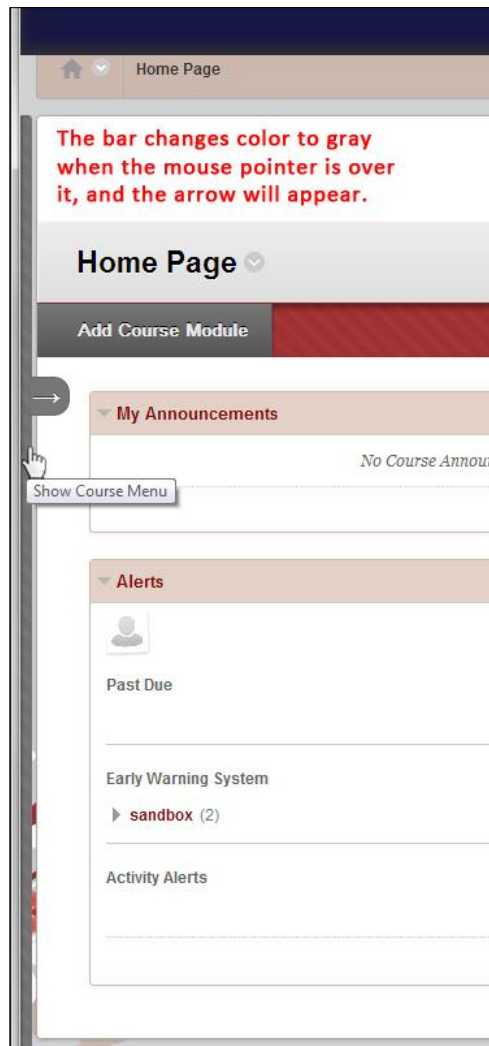
Each course in Blackboard has a course menu on the left hand side of the screen. If at any time you or your students log in and the menu does not appear in your course, the menu has become collapsed.

You will see a blue bar that runs along the left hand side of the Blackboard site (where the menu would normally be). Move your mouse cursor all the way to the left side of your screen until your mouse cursor is directly over the blue bar. The bar will change colors to gray, and an arrow will appear. You may also see a little pop up saying "show course menu". Now left click your mouse, and your menu should expand out.

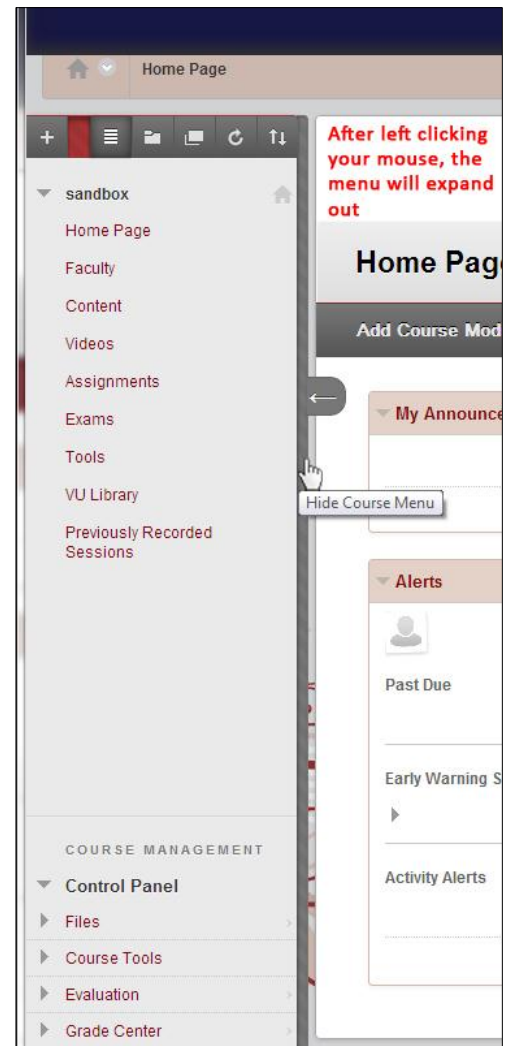
Example:



**Menu Collapsed**



**Mouse Pointer over Collapsed Menu**



**Menu Expanded**