

(COLLEGE NAME) CURRICULUM PROPOSALS, 2019-20
DATE OF SUBMISSION

AUTHOR:

DEPARTMENT NAME:

List departments alphabetically with courses and programs alpha/numerically under each department.

Proposal #: *i.e. Course Credit/Contact Hour Revisions – ACCT 100*

Identify what you are proposing to do -- a new program, a new course, or a program requirement change, or course revisions, or any combination of these choices. *i.e.*, Course Deletion(s), Course Addition(s), Course Description Revision(s), Course Prerequisite and/or Corequisite Revision(s), Course Subject Code and/or Numeric Code Revision(s), Course Semester Offering Revision(s), Course Credit/Contact Hour Revision(s), Program Addition(s), Program Course Requirement Revision(s), Program Suspension(s), Program Extension. Following the identification of the proposal from the examples listed above, specify the program or course being added, deleted or revised. *i.e.*, Accounting 5250 (ASCT) or ACCT 100

Description:

Provide details of everything you are proposing to do for a specific program or course – *i.e.*, Replace “DRAF 110 Mechanical Drafting” with “DRAF 140 Introduction to CAD.” If a revision reduces or increases the total credit hours in a program, you must note the change in this section (*i.e.*...resulting in a decrease in total credit hours from 47 to 44”).

Rationale:

Explain why the addition/deletion/revision is being made. It is important to be brief but your explanation should be thorough.

Projected Enrollment: *(Include only when proposing a new program)*

Project annual enrollment numbers of full-time students and part-time students anticipated over a five-year period.

Campus/Site Offering(s): *(For program additions only)*

Indicate campus(s) or site(s) where the new program will be offered (*i.e.* Vincennes Campus, Early College Sites and via Distance Education). This information is needed for the program setup and for submission to the ICHE.

Impact on University Core Curriculum:

Describe potential impact, if any, that this change will have on UCC courses or requirements.

Fiscal Impact:

List the fiscal (financial) impact involved within your college (*i.e.*, increase/decrease in credit hours, teaching load, additional lab space and/or equipment needed).

Impact to VU Colleges and Areas:

Explain fiscal impact or any other impact to VU colleges or areas other than your own involved. *i.e.* (1) Contact the dean of the Learning Resource Center to determine if additional library resources are necessary to support this change. Document those recommendations. (2) Document if the proposal results in a change in enrollment within a department offering a support course for the program. (3) Document if curriculum change involves a course listed on the Core Transfer Library.

Impact on TSAP Agreement:

Describe potential impact, if any, that this change will have on TSAP mandated courses or other requirements as described in the TSAP agreement. If a new course is replacing a course that meets a competency on the map, a revised map must be submitted to the Assistant Provost of Curriculum and Instruction.

Course Outcomes: *(Include only when proposing a new course or course revision to description and/or credit hours resulting in a course content change)*

List the course outcomes and give a brief summarization of methods and activities that will be used to achieve outcomes.

Course Description(s):

In-Process 2019-20 on-line catalog must be used for copying and pasting an active course into the proposal document in preparation for revisions. If you are proposing a new course, be sure to include the following: (1) Proposed subject/numeric code, (2) course title, (3) credit hours, (4) semester(s) to be offered, i.e. Sem I, II, Summer, (5) description, (6) contact hours and designation, i.e. 3 lecture hours, (7) corequisite, (8) prerequisite(s).

Program Outline:

In-Process 2019-20 on-line catalog must be used for copying and pasting an active program into the proposal document in preparation for revisions. If you are proposing a new program, be sure to include the following: (1) program title, (2) descriptive paragraph, (3) Major Program Requirements, (4) UCC Requirements, (5) recommended course sequence, and (6) total credit hours.