

# Indiana Army National Guard Supplemental Grant Eligibility Requirements and Instructions

2015 FALL



INDIANA UNIVERSITY  
(all campuses)



(all campuses)



(all campuses)



**NGSG  
ELIGIBLE  
SCHOOLS**

Indiana Army National Guard Supplemental Grant (NGSG) - a grant that guarantees **up to 100%** of certain tuition and fees will be funded by the State of Indiana for eligible members of the Indiana Army National Guard (INARNG). The NGSG only covers certain tuition charges and regularly assessed fees, not room and board or textbooks. It is subject to available funds. The FY16 budget bill allocated \$4,406,240 to the NGSG budget.

## NGSG Highlights:

- ❖ The grant amounts are based on 30 credit hours of enrollment per academic year, or 15 credit hours per semester. Students must be enrolled full-time (usually defined as enrolled in 12 or more credit hours) or part-time (taking at least 3 credit hours).
- ❖ Institutions that charge by credit hour: full-time students enrolled in at least 12 but less than 15 credit hours per semester will have their grants reduced if the actual tuition falls below the approved tuition used to estimate the grant.
- ❖ Institutions that charge a flat fee for enrollment in 12-15 credit hours will receive the maximum grant amount provided the student is enrolled full-time.
- ❖ Part-time students will receive the grant based on the credit hour tuition and eligible fees at the institution they are attending.

## Division of Student Financial Aid (SFA) Eligibility Requirements:

- ❖ SFA requires that the Free Application for Federal Student Aid (FAFSA) be received every year by **March 10<sup>th</sup> and error-free by May 15<sup>th</sup>**. Visit <http://www.fafsa.ed.gov> to complete an application.
- ❖ SFA requires that the student must be a high school graduate (including home-schooled students) or have a GED.
- ❖ Student must maintain at least a cumulative grade point average (GPA) that the eligible institution determines is Satisfactory Academic Progress (SAP). Ask your school for a copy of their SAP standards.
- ❖ Student must be seeking their first bachelor's degree at a state-funded college or university.

## Indiana Army National Guard (INARNG) Eligibility Requirements:

- ❖ Must be in active drilling status. This applies to each academic term.
- ❖ Student cannot have been AWOL at any time during the 12 months prior to their enrollment at a state college or university for any academic term. This applies to each academic term.
- ❖ Student must apply for federal tuition assistance (FTA) in GoArmyEd and use FTA funds prior to applying for the NGSG, if eligible to receive FTA benefits.
- ❖ Student must complete all the required INARNG paperwork and must have all the paperwork submitted to the INARNG Education Services Office for processing **no later than (NLT) five (5) days before classes start. LATE APPLICATIONS WILL NOT BE ACCEPTED.** Print legibly and answer all of the questions on the application. See page 2 for guidance answering questions. Contact Ms. Madison with any questions.

## Guidance After Approval and Certification:

- ❖ Once the application is submitted to, approved, and certified by the Indiana Army National Guard Education Services Office (**you will receive a confirmation email**), establish an "eStudent" account on the Division of Student Financial Aid website at: <http://www.in.gov/ai/appfiles/eStudents/>.
- ❖ Check the award status periodically by logging in and clicking on the "Award History" tab.
- ❖ Once the NGSG award is calculated for Term 1 for the 2015-2016 academic year, notify your schools' financial aid office.
- ❖ **YOU MUST APPLY FOR THE NGSG EVERY FALL AND SPRING SEMESTER.** Follow the same procedures each semester to apply, unless directed otherwise. The NGSG can be used in the fall and spring semesters only. Review the eligibility requirements at: <http://www.in.gov/sfa/2339.htm>.

## Drop-off/Mail/Fax Application:

Indiana Army National Guard  
2002 South Holt Road  
Indianapolis, IN 46241  
ATTN: Education Services Office, Room 2307  
Fax: 317.247.3300, Ext. 77028

or

## Email Application:

Ms. Madison  
[volonda.m.madison.nfg@mail.mil](mailto:volonda.m.madison.nfg@mail.mil)

**The Indiana National Guard reserves the right, in cooperation with SFA, to revoke for cause the NGSG at any time.**

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## GUIDANCE FOR ANSWERING QUESTIONS ON THE NGSG APPLICATION

### Last Name, First Name, and Middle Initial

Legibly print your entire last and first name. Legibly print your middle initial only. DO NOT provide a nickname, entire middle name, partial first name, or partial last name.

### Social Security Number

Legibly print your entire, correct social security number in the requested format: xxx-xx-xxxx.

### Date of Birth

Legibly print your entire, correct date of birth in the requested format: MM/DD/YYYY.

### Rank

Legibly print your correct rank (i.e. PFC, SGT).

### Phone

Legibly print the entire (including area code), correct phone number that you can be contacted at Monday through Friday from 7:30 am – 4:00 pm in the requested format: xxx-xxx-xxxx.

### Unit Name

Legibly print your unit name (i.e. 438<sup>th</sup> CHEMICAL CO, HHC 113<sup>th</sup> SPT BN).

### Email Address

Legibly print the entire, correct primary email address that you check most often (preferably daily). DO NOT provide a mailing address.

### Federal Tuition Assistance (FTA)

All FTA eligible students must have approved FTA funds in GoArmyEd for the 2015 fall semester prior to applying for the NGSG. Check the appropriate answer to the question. **Please be advised that you WILL NOT be eligible to receive NGSG funds for subsequent semesters if all FTA benefits are not used during the FY.**

### Expiration Term of Service/Mandatory Release Date

Student must not have an Expiration Term of Service (ETS) or Mandatory Release Date (MRD) prior to completion of course(s). Legibly print your entire, correct ETS/MRD date in the requested format: MM/DD/YYYY.

### ROTC Cadet, ROTC Contact Name, and ROTC Scholarships

Check the appropriate answer to the first question. If no, proceed to the 2014 annual gross income question. If yes, legibly print the correct rank and entire name for the following question. Check the appropriate answer to the last question.

### 2014 Annual Gross Income

Legibly print an exact dollar amount for all of your income sources. You must include drill pay. The only acceptable symbol to use is "\$." DO NOT provide dollar amount ranges.

### Marital Status

Check the appropriate answer to the question based on your current legal marital status.

### Federal Tuition Assistance (FTA) Usage for Summer Course(s)

Check the appropriate answer to the first question. If no, proceed to the FAFSA dependency question. If yes, check the box below and legibly print the correct total number of semester hours you will take during the 2016 summer session. **Please be advised that you WILL NOT be eligible to receive NGSG funds for subsequent semesters if all FTA benefits are not used during the FY.**

### Free Application for Federal Student Aid (FAFSA) Dependency Status

Check the appropriate answer based on your answers to the dependency questions that were provided on your 2015-2016 FAFSA.

### Institution Attending

Check your primary school only. Also legibly print the campus name if attending Ivy Tech Community College.

### First Bachelor Degree

Check the appropriate answer to the question.

### Date and Service Member Signature

Legibly print the correct, current date and sign (electronically or by hand) the application.

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